

VEHICLE PICK-UP SITES

Please note: all pick-up times are subject to change. Fleet Services does not manage most of these sites. Therefore, we are unable to mandate times. To view pick-up sites by County, please click on the County of your choosing or scroll down the document. To view an entire State-wide list, please click on the Alphabetical Listing.

New Castle County	Kent County	Sussex County
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New Castle County (NC)

NC 1 – Carvel Office Building Garage

7:30-9:30 and 3:30-4:30 ([See Important Hours Notice](#))

From Rt. 13 to 8th Street, make a left. Make a right on French Street. Turn right on 9th then turn right into the garage. Fleet will not pay for the cost of parking your personal vehicle.

NC 12 – T Building

7:30-9:30 and 3:30-4:30 ([See Important Hours Notice](#))

From Rt. 13 to Herman Holloway Campus. Enter Campus, follow the circle and turn onto the South Loop. The T Building is on the left.

NC 13 – Terry Children's Center

8:00-4:30

From Rt. 13 S to Herman Holloway Campus. Entrance is before the Campus.

NC 14 – Emily P. Bissell Hospital

8:00-4:00

From Rt. 13 to 141 N. Take Exit 5 (Rt. 62). Follow Rt. 62 N until you cross Rt. 2. Rt. 62 will become Rt. 41. When you cross over Rt. 2 Bissell Hospital will be a mile up on the left.

NC 17 – DSCYF - Faulkland Road

8:00-4:30

From Rt. 13 to 141 N, follow to Faulkland Road and turn left, DSCYF Admin building is on the right.

NC 19 – Del Tech (Wilmington Campus)

7:00-5:00

From Rt. 13 turn left on 2nd Street. Go to Orange Street. Turn right. DelTech is on the left.

NC 24 – Barley Mill Plaza

7:30-4:00

Rt. 13 N to 141 N to Lancaster Avenue. Turn right. Barley Mill is on the left, Building #18.

NC 27 – Department of Labor (Fox Valley)

7:30-4:30

Rt. 13 N to 495 N to Edgemoor exit. Cross Governor Printz on Edgemoor Road to Rt. 3 Phila Pike. Turn left. Department of Labor is on the right.

NC 29 – DelTech Stanton

7:00-3:00

Rt. 13 N to Rt. 1. Follow to Churchman's Rd. Turn right. Del Tech is on the left.

NC 30 – Hudson Center

7:30-4:30

Rt. 13 N to Rt. 72 (Wrangler Hill Rd). Turn left. Follow to 273. Turn right. Hudson Center is on the right.

NC 31 – Robscott

8:00-4:30

Take 71 N. (Becomes 301 and then 896). Follow 896 to Rt. 4. Turn right. Robscott is on the right.

NC 32 – DeIDOT Bear

7:30-4:30

Rt. 13 to 273 exit. Turn left. Take Rt. 7 N. DeIDOT is on the left.

NC 33 – DNREC (Grantham Lane)

8:00-4:30

Take Rt. 13 to Federal School Lane. Turn right. Go to Rt. 9. Turn left. Follow to Grantham Lane. Make left. DNREC is on right.

KC 41 – Appoquinimink State Service Center

8:00 - 4:30

From Rt. 1 to Rt. 299 W building 1/2 mile on the left.

KC 43 – Middletown Health Unit

8:00 – 4:00

214 N. Broad Street, Middletown. Rt. 71, just behind the Town of Middletown Offices.

Kent County (KC)

KC1 – Blue Hen Corporate Center

7:30 – 5:00

Take Rt. 113 S. past Court St. (Kent County Bldg. on left). Turn left at light. Proceed to 2nd Stop sign. Turn right towards back of building. Key Keeper is located next to Door #6 (closest to Aetna end). No entrance into the Corporate Center is necessary.

KC9 – Pensions Office, McArdle Building, Silver Lake Plaza (860 Silver Lake Blvd.)

8:00 - 4:30

Located off of Walker Road. Coming from Silver Lake, turn right at first light on Walker Road into Silver Lake Office Plaza. Make second left.

KC16 – Delaware Hospital (DHCI)

7:00 - 4:00

Located on the grounds of the hospital in Smyrna in the maintenance shop.

KC19 – Department of Agriculture

8:00 - 4:30

Rt. 13 South across from Dover Skating Center in Camden. Keykeeper is in the lobby.

KC 41 – Appoquinimink State Service Center

8:00 - 4:30

From Rt. 1 to Rt. 299 W building 1/2 mile on the left.

KC 43 – Middletown Health Unit

8:00 – 4:00

214 N. Broad Street, Middletown. Rt. 71, just behind the Town of Middletown Offices.

Sussex County (SC)

SC1 – Georgetown State Service Center

7:30-9:30 and 3:30-4:30 [\(See Important Hours Notice\)](#)

From Rt.113, turn left onto S. Bedford Street Extended. Georgetown State Service Center is the first building on the left. Keykeeper is located inside.

SC6 – Delaware Technical and Community College (Owens Campus)

8:00 - 5:00

From Georgetown State Service Center take Rt. 113 N, make a left at Hardee's light (Rt. 18). DTCC will be on your left. Turn into DTCC and then make a right, go until you get to the first building on your left (Jason Building). Go through the glass doors to the receptionist desk and she/he will have the keys.

SC10 – Shipley State Service Center

7:30 - 5:00

From the Georgetown State Service Center take Rt. 113 N until you get to the Georgetown Plaza. Turn left. Follow the road until the first stop light (Rt. 24-Hardscrabble). Turn right. Follow this road to Rt. 13 in Seaford. Turn right onto Rt. 13. Make a left turn at the second stop light (Stein Hwy.) Take the first road to your right. At the stop sign make a left, this puts you on Rt. 13A. Take the second right (Virginia Ave.) The Shipley SSC is on your right. Go to the main desk and ask for Keykeeper.

SC12 – Laurel State Service Center

7:30 - 4:30

From Georgetown State Service Center parking lot turn left. Go to light at Rt. 113. Cross over Rt. 113. Go towards the State Police building (Shortly Road). Follow it to Rt. 20. Make a right on to Rt. 20. Follow Rt. 20 to Rt.13 in Laurel (Bargain Bill's is on your left). Cross over Rt. 13. Go toward town. Turn left at the second traffic light. Turn right at the Police Station. The Laurel State Service Center is on your right after the railroad tracks.

SC14 – Pyle State Service Center

7:30 - 4:00

From Georgetown State Service Center take Rt. 113 S to Dagsboro. Turn left at the Masten's Home Center traffic light. At the first traffic light, go straight. Make the first left. Go to the next traffic light and make a right. Follow this road until you see the Pyle State Service Center sign on your right.

SC16 – Bridgeville State Service Center

7:30 - 5:00

From Georgetown State Service Center take Rt. 113 N to the Hardee's traffic light and turn left onto Rt. 18, follow this road to Rt. 13 in Bridgeville. At the light cross over Rt. 13 and follow this road to the first traffic light, turn left, go to the firehouse, turn right, the Bridgeville State Service Center is on your left.

SC18 – Milford State Service Center

7:30-9:30 and 3:30-4:30 [\(See Important Hours Notice\)](#)

Follow Rt. 13 N and turn right at the intersection of Rt. 13 and Rt. 36. Follow road until The Expert Tire (on left), turn left at intersection, go across bridge, make the first right. Go over the next bridge and turn into parking lot on your left. Go through the double glass doors and ask for Fleet.